Membership and Terms of Reference for 2019/20

Purpose

For discussion.

Summary

This report outlines the terms of reference and membership for the LGA’s Children and Young People Board for the 2019/20 meeting cycle. The report also identifies outside bodies to which the Board is asked appoint for the 2019/20 meeting cycle.

Recommendations

The Children and Young People Board is asked to:

1. Formally note the membership of the Board for 2019/20 at **Appendix A**;
2. Agree the appointments to Outside Bodies for 2019/20 at **Appendix B**;
3. Agree the Board’s Terms of Reference for 2019/20 at **Appendix C**;
4. Formally note the list of Board dates for 2019/20 at **Appendix D**; and
5. Receive appropriate feedback from members representing the Board on outside bodies over the previous meeting cycle.

Action

Officers to inform outside bodies of any changes in, or confirm continuation of LGA representatives.

Contact officer: Benn Cain

Position: Member Services Officer

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Membership and Terms of Reference for 2019/20

1. Members are asked to formally note the membership and the Board’s Lead Members for 2019/20 (as detailed in **Appendix A**). Members are invited to agree the appointments to Outside Bodies for 2019/20. Members are also invited to agree the Board’s terms of reference for this year (attached as **Appendix C**). In addition Members are asked to note the meeting dates for the 2019/20 cycle (attached as **Appendix D**).

**CYP outside body appointments**

1. The LGA benefits from a wide network of member representatives on outside bodies across all Boards. These appointments are reviewed on an annual basis across the Association to ensure that the aims and objectives of the outside bodies remain pertinent to the LGA. A database for centrally recording all the information relating to appointments is held by the Member Services team.
2. Further details regarding the outside bodies can be found in the table at **Appendix B**, which lists the organisations to which the Board will appoint member representatives for the 2019/20 meeting cycle.
3. Members are asked to nominate the appointments for this meeting cycle, which are to be made in proportion with political representation across the LGA.
4. Due to the new membership of the Board, the following four outside bodies will need appointing to:

|  |  |
| --- | --- |
| **Current outside bodies** | **Previous post holder** |
| Children’s Improvement Board | Chair, Cllr Anntoinette Bramble (Labour) |
| Adoption and Special Guardianship Leadership Board | Deputy Chair, Cllr Lucy Nethsingha (Liberal Democrats) |
| National Youth Agency | Deputy Chair, Cllr Gillian Ford (Independent) |
| **Possible outside bodies tbc** | **Previous post holder** |
| LGA’s Unaccompanied Asylum Seeking Children | Deputy Chair, Cllr Gillian Ford (Independent) |
| **Ceased outside body** | **Previous post holder** |
| Howard League for Penal Reform Advisory Board on decriminalising children in residential care | Vice-Chairman, Cllr Roy Perry (Conservative) |

1. Members are asked to **appoint** councillors to current vacancies listed above.  It is advised that four members from the four political groups take up membership of the four outside bodies.  This will ensure political balance in-line with the LGA’s political proportionality:
	1. The Children’s Improvement Board appointment usually goes to the CYP Board Chair.
	2. Cllr Susie Charles has been nominated by the Conservative Group to the Adoption and Special Guardianship Leadership Board.
	3. The remaining two bodies – The National Youth Agency, and the LGA’s Unaccompanied Asylum Seeking Children – both currently have vacancies.
		1. It is recommended that officers coordinate these appointments with the political groups, in-line with lead members recommendations following the Board meeting.
		2. Therefore one appointment will be made to the Liberal Democrat group, the other appointment will be made to the Independent Group.
2. The LGA was represented on the Howard League for Penal Reform Advisory Board on decriminalising children in residential care. The initial phase of this work has now concluded, therefore member representation is no longer required.

**Financial Implications**

1. There are no substantial financial implications arising directly from this report. Reasonable travel and subsistence costs will be paid by the LGA for expenses incurred by a member appointee, whilst carrying out a representative role on an outside body on behalf of the LGA.

Appendix A - Children and Young People Board- Membership 2019/20

|  |  |
| --- | --- |
| **Councillor** | **Authority** |
|  |  |
| **Conservative (7)** |  |
| Cllr Teresa Heritage (Vice Chairman)  | Hertfordshire County Council |
| Cllr Susie Charles | Lancashire County Council |
| Cllr Matthew Golby | Northamptonshire County Council |
| Cllr Roger Gough | Kent County Council |
| Cllr Dick Madden | Essex County Council |
| Cllr Laura Mayes | Wiltshire Council |
| Cllr Patrica Ann Bradwell OBE \* | Lincolnshire County Council  |
|  |  |
| ***Substitutes*** |  |
| Cllr James Hockney \* | London Borough of Enfield |
| Cllr Warren Whyte  | Buckinghamshire County Council |
| Cllr Mark Sutton \* | Staffordshire County Council |
|  |  |
| **Labour (7)** |  |
| Cllr Judith Blake (Chair) \* | Leeds County Council  |
| Cllr Rachel Eden \* | Reading Borough Council |
| Cllr Sara Rowbotham \* | Rochdale Metropolitan Borough Council |
| Cllr James Beckles \* | Newham London Borough Council |
| Cllr Imran Khan  | Bradford Metropolitan District Council |
| Cllr Alisa Fleming \* | London Borough of Croydon |
| Cllr Lesley Williams MBE \* | Gloucestershire County Council |
|  |  |
| ***Substitutes*** |  |
| Cllr Georgia Gould \* | Camden Council |
| Cllr Helen Godwin \* | Bristol City Council |
| Cllr Abdul Jabbar MBE \* | Oldham Metropolitan Borough Council |
|  |  |
| **Liberal Democrat (2)** |  |
| Cllr Mark Cory (Deputy Chair) \* | Colchester Borough Council |
| Cllr Nick Cott \* | Newcastle upon Tyne City Council |
|  |  |
|  |  |
| **Independent (2)** |  |
| Cllr Julie Fallon (Deputy Chair)  | Conwy County Borough Council |
| Cllr Judy Jennings | Epping Forest District Council |
|  |  |
| ***Substitutes*** |  |
| Cllr Kevin Etheridge \* | Caerphilly County Borough Council |
| Cllr Julian Dean \* | Shropshire Council  |

\* Newly appointed to this governance structure for 2019/20 meeting year.

**Appendix B – Outside Bodies**

Please see below details regarding outside bodies to be appointed by the Board:

|  |  |  |  |
| --- | --- | --- | --- |
| **Organisation / contact details** | **Background** | **Representatives**  | **LGA Contact Officer** |
| **National Youth Agency**Contact: Jaede TodnerEmail: jaedet@nya.org.uk | The Agency aims to advance youth work to promote young people’s personal and social development, as well as their voice, influence and place in society. | **1 position** | Mala Mistry, Advisermala.mistry@local.gov.uk  |
| **Adoption and Special Guardianship Leadership Board** Contact: Maria Atkins (Business Support Officer)Email: maria.atkins@cvaa.org.uk | The ASGLB was jointly developed by Government, local authorities and the voluntary sector to provide national leadership to the adoption system, improve its performance and tackle the key challenges it currently faces. | **1 position**  | Louise Smith, Senior Adviserlouise.smith@local.gov.uk |
| **Children’s Improvement Board** | The CIB is a partnership between the LGA, the Association of Directors of Children's Services (ADCS), the Society of Local Authority Chief Executives (SOLACE) and the Association of Independent LSCB Chairs (AILC), bringing together senior political and officer leadership to consider issues related to performance and improvement in children’s services. | **1 position**(Advised that the Chair is appointed to this position). | Clive Harris, Senior Adviserclive.harris@local.gov.uk  |
| **Unaccompanied Asylum Seeking Children**Contact: Fatima De Abreu (Member Services Assistant)Email: Fatima.DeAbreu@local.gov.uk | LGA policy in this area is led by the LGA Asylum, Refugee and Migration Task Group, made up of regional member and strategic migration partnership representation covering all of the English regions, Northern Ireland, Wales and Scotland. Cllr Gillian Ford, previous Deputy Chair of the Children and Young People Board, was a member of the Task Group, which reports to the CYP and the Community Wellbeing Boards. The Task Group will continue to push for clearer alignment between and sustainable levels of funding for all the programmes that resettle asylum seekers and refugees to minimise the pressures on local authorities, local communities and vulnerable individuals. | **1 position** | Louise Smith, Senior Adviserlouise.smith@local.gov.uk |

**Appendix C – Terms of Reference: Children and Young People Board**

1. The purpose of the Children and Young People Board is to engage with and develop a thorough understanding of the issues within its brief and how legislation does or could affect councils and their communities. The Board’s brief is to provide strategic oversight of all the LGA’s policy and improvement activity in relation to the wellbeing of children and young people, including education and social care.
2. The Board should seek to involve councillors in supporting the delivery of these priorities (through task groups, Special Interest Groups (SIGs), regional networks and other means of wider engagement); essentially operating as the centre of a network connecting to all councils and drawing on the expertise of key advisors from the sector.
3. The Children and Young People Board’s responsibilities include.
	1. Ensuring the priorities of councils are fed into the business planning process.
	2. Developing a work programme to deliver the business plan priorities relevant to their brief, covering lobbying campaigns, research, and improvement support in the context of the strategic framework set by Improvement & Innovation Board and events and linking with other boards where appropriate.
	3. Sharing good practice and ideas to stimulate innovation and improvement.
	4. Representing and lobbying on behalf of the LGA including making public statements on its area of responsibility.
	5. Building and maintaining relationships with key stakeholders.
	6. Involving representatives from councils in its work, through task groups, Commissions, SIGs, regional networks and mechanisms.
	7. Responding to specific issues referred to the Board by one or more member councils or groupings of councils.
4. The Children and Young People Board may:
	1. Appoint members to relevant outside bodies in accordance with the Political Conventions.
	2. Appoint member champions from the Board to lead on key issues, with responsibility for liaising with portfolio holders on key issues that require rapid response/contact with councils.

**Quorum**

1. One third of the members, provided that representatives of at least 2 political groups represented on the body are present.

**Political Composition**

|  |  |
| --- | --- |
| Conservative group | 7 members |
| Labour group | 7 members |
| Liberal Democrat group | 2 members |
| Independent group | 2 members |

1. Substitute members from each political group may also be appointed.

**Frequency per year**

1. Meetings to be held five times a year.

**Reporting Accountabilities**

1. The LGA Executive provides oversight of the Board. The Board may report periodically to the LGA Executive as required, and will submit an annual report to the Executive’s July meeting.

**Appendix D – Meeting Dates 2019/20**

|  |  |  |  |
| --- | --- | --- | --- |
| **DAY (2019)** | **DATE** | **TIME** | **Meeting Room**  |
| Thursday | 26 September 2019 | 11.00 – 13.00 | Westminster Room, 8th Floor, 18 Smith Square, London, SW1P 3HZ |
| Wednesday | 20 November 2019 | 16:00 – 18:00 | NCASC, Bournemouth, UK |
|  |  |  |  |
| **DAY (2020)** |  |  |  |
| Wednesday | 22 January 2020 | 11.00 – 13.00 | Smith Square 3&4, Ground Floor, 18 Smith Square, London, SW1P 3HZ |
| Thursday | 19 March 2020 | 11.00 – 13.00 | Westminster Room, 8th Floor, 18 Smith Square, London, SW1P 3HZ |
| Tuesday  | 9 June 2020 | 11.00 – 13.00  | Westminster Room, 8th Floor, 18 Smith Square, London, SW1P 3HZ |